# **SEDAR®** Subscriber Update

## June 19, 2015

### Code Update (Version 008.053.000)

A SEDAR code update is scheduled for Thursday, July 2<sup>nd</sup>, 2015.

You are encouraged to obtain the code update as soon as possible on or after July 2<sup>nd</sup>, 2015 by following these procedures:

- 1. Start the SEDAR program;
- 2. Select File menu; and
- 3. From the File menu, select Receive items from SEDAR server.

This method will help make sure that the application is updated and ready for your use before you actually have to perform any business functions.

This code update will bring the SEDAR client application up to Version 008.053.000.

Once the code update has been downloaded, close the SEDAR program and follow the instructions below to execute the code update:

- 1. Click the Start button located at the bottom left corner of the screen;
- 2. Select Programs; and
- 3. From the Program menu, select SEDAR and then select Code Update.

### **TMP Filings**

All filings that have been saved but not submitted (shown as TMP on your Filing Management screen) should be either submitted by Tuesday, June 30, 2015 or deleted. To delete any TMP filings, highlight the project and select File/ Remove Unsubmitted Filing(s).

## **Summary of Code Update Changes**

## **Commission Fee Description Changes**

#### **Nova Scotia Securities Commission**

The code "FS" has been corrected to show the amount as \$291.45 not \$291.95.

"Annual Financial Statements (\$175.15 if non-exchange member) (\$291.45 if an exchange member)"

#### **New Documents**

#### Oil and Gas Disclosure

A new document is being added to the Oil and Gas Annual Disclosure (NI 51-101) filing type:

• Notice of Ceasing to Engage in Oil and Gas Activities (Form 51-101F5)

#### **Statement of Executive Compensation**

The name of the Filing Type "Statement of Executive Compensation (Form 51-102F6)" under the Continuous Disclosure filing category for Other Issuers has been changed to "Statement of Executive Compensation".

New Documents are also being added:

- Statement of Executive Compensation (Form 51-102F6V) English
- Statement of Executive Compensation (Form 51-102F6V) French

## **New Filing Type**

#### Custodian Reports – section 6.7 of NI 81-102

The filing type for "Compliance Reports (NI 81-102)" has been added to the Continuous Disclosure / General folder for Other Issuers. This filing type will include a document type for "Custodian reports - section 6.7".

## **New Stock Exchanges**

The list of Stock Exchanges (or Markets) available on the Other Issuer profile is being updated as follows:

- Aequitas Neo Exchange
- Santiago

## Important Reminder re Certificates of Authentication - Form 6

Filers are reminded that the National Instrument 13-101 - System for Electronic Document Analysis and Retrieval (SEDAR) stipulates that no prospectus, take-over bid circular, issuer bid circular, directors' circular, officers' circular, annual information form for a mutual fund, or an amendment or supplement to any of these documents, that contains a certificate signed by a person or company, shall be filed in electronic format unless that person or company has manually signed a Certificate of Authentication on SEDAR Form 6.

The Form 6 is available on SEDAR.com:

www.sedar.com/sedar/sedar forms en.htm

The Form 6 must be delivered to:

Alberta Securities Commission
c/o CSA Service Desk
Attn: SEDAR Filing Service Contractor
12 Millennium Blvd, Suite 210,
Moncton, NB E1C 0M3
sedar@csa-acvm.ca

### SEDAR.com

#### **Search Database**

New documents will be available, as applicable, under the Public Companies / Search Database function

- Disclosure for Oil and Gas Activities NI 51-101
- Statement of Executive Compensation
- Other

#### **Web Links**

A link will be available under the "Links to Stock Exchanges/Canadian" section to the new "Aequitas Neo Exchange".

#### About SEDAR

As of Thursday, July  $2^{nd}$  2015, the following updated documentation will be available on our web site  $\underline{www.sedar.com/sedar/sedar_en.htm}$ .

- List of SEDAR Filing types, Filing Subtypes and Document Types
- Recipient agency fees list

For more information, please contact the CSA Service Desk at 1-800-219-5381.