

SEDAR[®] SUBSCRIBER UPDATE

September 29, 1999

CODE UPDATE

Please be advised that a SEDAR Code Update is going to occur on October 4, 1999. The Code Update will contain the latest Anti-Virus signature files and some code fixes, its size will be approximately 1.7MB and should take approximately 10 minutes to download using a 28.8 modem.

The SEDAR program will automatically detect and download the code update when you try to access the SEDAR server. Once the code update has been downloaded, close the SEDAR program and follow the instructions below to execute the code update.

1. Click the Start button located at the bottom left corner of the screen
2. Select programs
3. From the Program menu, select SEDAR and then select Code Update

Please note that this code update will bring the SEDAR client application up to version 006.000.001.

REVIEW OF PROCEDURES FOR PASSWORD RESET

In SEDAR, all filings must be authorized by an electronic signature consisting of a User ID and a password. In order to tighten security, on August 17, 1998, CDS implemented the Password Reset Authorization Procedure. Requests for password resets made through the SEDAR Help desk must be authorized as indicated in the following procedure:

1. The primary contact for each SEDAR account (as stated in SEDAR Form 1) receives a letter containing the five-digit Personal Identification Number (P.I.N.).
2. The primary contact signs the letter and returns it to CDS, thereby acknowledging receipt of the P.I.N. and providing a sample of their signature.
3. The Help desk agent asks for the P.I.N. every time a password reset is requested for a User ID.

NOTE:

- Person requesting the password reset **MUST** be the Primary Contact.
- If the Primary Contact will not be available, the Primary Contact should send a signed letter to CDS authorizing us to release this information to another appointed person.
- If the letter containing the P.I.N. is not signed by the Primary Contact and returned to CDS, the Help desk agent will **NOT** be able to reset the User Id and password.

**If you have any questions please contact your local Customer Support Representative,
or the SEDAR Help Desk at 1 (800) 219-5381.**