

SEDAR® Subscriber Update

June 15, 2019

Code Update (Version 008.061.000)

A SEDAR code update is scheduled for June 15, 2019.

You are encouraged to obtain the code update as soon as possible on or after June 15, 2019 by following these procedures:

1. Start the SEDAR program;
2. Select File menu; and
3. From the File menu, select Receive items from SEDAR server.

This method will help make sure that the application is updated and ready for your use before you actually have to perform any business functions.

This code update will bring the SEDAR client application up to version 008.061.000.

Once the code update has been downloaded, close the SEDAR program and follow the instructions below to execute the code update:

1. Click the Start button located at the bottom left corner of the screen;
2. Select Programs; and
3. From the Program menu, select SEDAR and then select Code Update.

TMP Filings

All filings that have been saved but not submitted (shown as TMP on your Filing Management screen) should be either submitted by June 14, 2019 or deleted. To delete any TMP filings, highlight the project and select File/ Remove Unsubmitted Filing(s).

Summary of Code Update Changes

SEDAR Enhancements

Security enhancements in SEDAR will be implemented on June 15, 2019 requiring issuers to confirm they have authorized filing agents to file on their behalf.

This change will impact filing agents filing for new clients for the first time or issuers filing on their own behalf for the first time. This change does not apply to the following:

- If you have filed on your own behalf or on behalf of an issuer within the last 18 months (on or after December 14, 2017), the authorization process is NOT required as those relationships are grandfathered (i.e. SEDAR automatically updated the issuer profile to “Authorized” status.) However, filings under the Third-Party Filers category will not be grandfathered and such filings will not trigger the authorization process.
- Secondary filer access remains the same. The secondary filer is able to add documents, fees and recipient agencies to an existing SEDAR project as usual. Secondary Filer access can only be granted by an authorized primary filer.

In SEDAR, an “Authorization Status” column was added to Profile Management to display the status of authorization requests.

For more information on the authorization process, please refer to the link below:
SEDAR.com/videoPlayer_en.htm

SEDAR.com

About SEDAR

More information about the authorization process will be available on SEDAR on June 15, 2019. Resource materials regarding the issuer authorization process will be available under the [About SEDAR](#) tab on www.SEDAR.com.

- [Filer User's Guide](#)
- [SEDAR Filer Manual](#)
- [SEDAR Frequently Asked Questions](#)
- [Requesting Issuer Authorization - Quick Reference Guide](#)
- [Requesting Issuer Authorization Video and PDF](#)

<p>For more information, please contact the CSA Service Desk at 1-800-219-5381 or sedar@csa-acvm.ca</p>
